

The Student Code of Conduct outlines the expectations, responsibilities, and standards of behaviour for students to maintain a respectful, safe, and productive learning environment. Students are required to:

### **1. General Behaviour**

- Respect all members of the institute community, including peers, teachers, and staff.
- Be honest, responsible, and uphold integrity in all actions.
- Follow college rules and regulations at all times, on and off-campus.

### **2. Academic Integrity**

- Submit original work and avoid plagiarism or cheating in any form.
- Respect intellectual property and give proper credit to sources.
- Seek clarification from teachers if unsure about assignment guidelines or academic expectations.

### **3. Attendance and Punctuality**

- Attend all classes regularly and be on time.
- Inform relevant authorities about any absences in advance, if possible.
- Participate actively in class and complete all assignments on time.

### **4. Respect for Property and Environment**

- Take care of institute's property and keep the premises clean.
- Avoid vandalism, graffiti, or theft.
- Use institutional resources responsibly, including technology and equipment.

### **5. Use of Technology**

- Use college technology for educational purposes only.
- Avoid accessing inappropriate content or using devices to bully or harass others.
- Follow the institution's acceptable use policy for the internet and electronic devices.

### **6. Dress Code**

- Follow the college dress code guidelines.
- Wear appropriate attire that is respectful and non-disruptive to the learning environment.

### **7. Harassment and Bullying**

- Treat others with kindness and respect; bullying, harassment, discrimination, or violence will not be tolerated.

- Report incidents of bullying or harassment to a teacher, counsellor, or administrator.

## **8. Health and Safety**

- Follow safety protocols and emergency procedures.
- Avoid bringing prohibited items such as weapons, drugs, or alcohol to college.
- Promote a safe and inclusive environment for everyone.

## **9. Extracurricular Activities**

- Represent the institute with pride and respect during events and activities.
- Follow the same standards of behaviour as expected in the classroom.

## **10. Disciplinary Action**

- Students who violate the code of conduct may face consequences, including counselling, suspension, or other disciplinary measures based on the severity of the offense.